

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LTD  
Administrative Branch

144, Anna Salai,  
Chennai-600 002

Memo No.050123/G13/G.131/2020, dated: 10.08.2020.

Sub: Establishment- Class II Service – Assistant Engineer/Junior Engineer/Electrical I Grade – periodical transfer – Regarding.

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In order to improve the efficiency and transparency in the Electricity Distribution Circles it is proposed to effect the periodical transfers for Assistant Engineer/Junior Engineer/Electrical I Grade/Distribution who are working for more than three years in the present station as on 01.04.2020. The Superintending Engineer's Distribution are requested to adopt the following guidelines for implementation of the above periodical transfer.

A) A list of Assistant Engineer/Junior Engineer/Electrical I Grade who have served more than three years in a particular section has to be prepared with respect to their state seniority. The most senior person shall occupy the first serial number followed by the juniors.

B) A list of vacant post/Section has to be prepared.

C) All the Post/Section so arrived as per step A & B are to be combined and to be treated as Place/Section for choosing transfers within the EDC.

D) The senior most person as per the list in Step A Shall select any of the post from the list in Step C other than the one he already occupies. The whole exercise shall continue till all the persons select their choice of place.

E) Thereafter the Superintending Engineer/Electricity Distribution Circle's may issue formal transfer orders to all the incumbents who have selected their place/Section.

Example:-

- i) If in a circle 10 Assistant Engineer/ Junior Engineer/Electrical I Grade having served more than three years and five vacant posts, the total places for choosing transfer in the particular Electricity Distribution Circle shall be reckoned as 15.
- ii) Among the 10 incumbents arranged as per the State seniority the first person in the list will have 14 choices and the second person will have 13 choices and so on.

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All the Superintending Engineers/Distribution shall effect periodical transfer to all the Assistant Engineer/Junior Engineer/Electrical I Grade/Distribution who have served more than three years in the present section based on the above exercise with the instruction to join the new places immediately. The whole exercise should be completed within a week from the date of issue of this order and a compliance report shall be sent to the Chief Engineer/Personnel.

If the Superintending Engineer Distribution wants to modify the option given by the individual due to administrative reason they have to get the approval from the Chief Engineer/Personnel.

**(BY ORDER OF THE CHAIRMAN CUM MANAGING DIRECTOR)**

**D.RAVICHANDRAN  
CHIEF ENGINEER/PERSONNEL**

To

All Chief Engineer's/Distribution

All Superintending Engineer's/Distribution Circle

:: FORWARDED::BY ORDER::

Sd/-10.08.2020  
SUPERINTENDENT